

**GIANT MINE
C-SHAFT HEAD FRAME STRUCTURES DECONSTRUCTION**

AANDC REPORTING REQUIREMENTS

An important component of working on the Giant Mine site is the use of Aboriginal employees, goods and service suppliers and subcontractors. As a result of targets included in your proposal, specific AOC reporting is required both monthly and quarterly. This appendix identifies those reports known at the start of the project, but may require changes or updates based up on changing requirements from AANDC or PWGSC.

Monthly Reports

Please submit the following monthly reports to Parsons by the 5th day of each month, for all work performed in the prior payment period.

1. **Monthly Labour Summary** detailing each employee who worked onsite and their hours by date. This data will be used as the measure of AOC hours against the target % of Aboriginal Employee Content included in your proposal.
2. **AOC Monthly Subcontractor Business Summary** reporting spending in the current payment period and inception to date to each Aboriginal company used.

Quarterly Reports

The following quarterly reports will be expected to be submitted per the schedule yet to be determined by AANDC/PWGSC. Until otherwise notified, please submit quarterly reports to Parsons by the 10th of each month after each quarter end.

1. **Quarterly Stats** detailing all safety incidents, environmental incidents, training, and various socio-economic statistics.
 - a. Quarters are currently identified as follows, subject to change by AANDC:
 - i. Q1 – April-June
 - ii. Q2 – July-September
 - iii. Q3 – October-December
 - iv. Q4 – January-March

Templates of the monthly and quarterly reports to be completed and submitted are attached. Further information or changes to reporting requirements will be communicated via email.

